

## **Minutes**

### **Tennessee Interagency Council on Homelessness (IACH)**

May 25, 2016; 9AM – 11AM

Tennessee Towers

312 Rosa Parks Blvd, Nashville, TN

#### **Present:**

Bob Currie – TN Dept. of Mental Health and Substance Abuse Services  
Abigail Dowell – TN Dept. of Mental Health and Substance Abuse Services  
Lorrie Shearon – TN Housing Development Agency  
Don Watt – TN Housing Development Agency  
Suzie Tolmie – MDHA, Nashville Continuum of Care  
Todd Skelton – Governor's Office  
Nikki Edney – Centerstone Research Institute  
Jonathan Bolding – TN Dept. of Education  
Vickie Harden – Volunteer Behavioral Health Center  
Mike Leach – TN Dept. of Children's Services  
Mikel Cull – TN Dept. of Children's Services  
Debbie Hillin – Buffalo Valley, Central Tennessee Continuum of Care  
Annette M. Haley – TN Dept. of Health  
Michael Myszka – Bureau of TennCare  
Will Connelly – Metro Homelessness Commission

#### **On conference line:**

Nneka Norman-Gordon – TN Dept. of Human Services  
Stephanie Jarnigan – TN Dept. of Human Services  
Clark Harrison – Veteran, U.S. Department of Veterans Affairs  
Daniel Heim – Veteran's Affairs  
Jessica Carlton – Helen Ross McNabb  
Melanie Cordell – TVCH, TN-512 CoC  
Anne Cooper – Appalachian Regional CoC  
Michelle Daly – SAMHSA  
Justin Pitt – Open Table  
Stephen Wright – Chattanooga Continuum of Care  
Jenifer Robl – TN Dept. of Mental Health and Substance Abuse Services

#### **Johnson City Site:**

Valerie Arrington – Frontier Services

#### **Chattanooga Site:**

Mary Chestnut – Volunteer Behavioral Health Services

**Memphis Site:**

Marisa Whitsett – Alliance Healthcare Services

Liz Fletcher – Alliance Healthcare Services

Roger Henderson – Shelby County Government

Dana Brooks – Community Alliance for the Homeless

Sydne Doyle – Community Alliance for the Homeless

**Knoxville Site:**

Mike Dunthorn – Knoxville Continuum of Care

Terry Burdette – HART Continuum of Care

Rachel Lauder – HART Continuum of Care

**Jackson Site:**

Wayne Snelling – West TN Continuum of Care

**Notes and Action Steps:**

Agenda Item	Notes	Action Item
Welcome and Introductions		
Approval of February 29, 2016 Minutes	<ul style="list-style-type: none"><li>• Minutes from the December 1, 2015 meeting of the Council were approved as presented.</li><li>• Motioned, Seconded, and Approved</li></ul>	
Plan Review -Significant Changes	<ul style="list-style-type: none"><li>• Updated everyone on significant changes since the last draft of the plan was sent at the end of April.<ul style="list-style-type: none"><li>○ Added an Executive Summary which includes the 5 themes, objectives, and measurements of success</li><li>○ Added appendix with additional graphics, glossary, Executive Order, and the participants of all of the groups that helped create the plan.</li><li>○ Action step 1.2</li><li>○ Action step 3.1.1</li><li>○ Action step 3.2</li><li>○ Action step 7.4</li></ul></li></ul>	
Plan Review -Questions or Feedback	<ul style="list-style-type: none"><li>• Need goal dates for the measurements under Objective 1:<ul style="list-style-type: none"><li>○ Measurement 1 and 3 – June 2017</li><li>○ Measurement 2 – November 2016</li></ul></li><li>• Objective 3, Measurement 1 – Add track retention rate of the 700 moved into permanent housing</li><li>• Objective 1, Measurement 1 Discussion what do we mean when we say ending</li></ul>	<ul style="list-style-type: none"><li>• TDMHSAS will organize a meeting of all CoCs to discuss NOFA as has done in years past and use this as the first learning community</li><li>• TDMHSAS to f/up with DoLWD regarding interagency council and</li></ul>

	<p>homelessness.</p> <ul style="list-style-type: none"> <li>○ Ending homelessness based on USICH's criteria and reaching functional zero</li> <li>○ Several CoCs or cities in our state are close to or working towards reaching a functional zero for either veterans or chronically homeless</li> <li>○ Discussed that even though it is a state goal to be certified, each community should go through the certification process as they reach the goal.</li> <li>○ One of the goals in the plan is to create a regular learning community with all of the CoCs, TDMHSAS and THDA to discuss issues related to ending homelessness and becoming certified.</li> <li>○ Suggested to add the term Functional Zero to the glossary</li> <li>○ Suggested to initiate first CoC discussion at the same time as when they all gather to discuss the CoC NOFA to come out in June</li> </ul> <ul style="list-style-type: none"> <li>● Action step 3.2 – TNHousingSearch.org does not include sex offenders, should be removed</li> <li>● Action step 7.2 – Health Homes is being referred to as Home Link and will be rolled out in October 2016. Suggested also changing wording to connect 'potentially eligible' homeless individuals. <ul style="list-style-type: none"> <li>○ Suggested adding Home Link to the glossary</li> </ul> </li> <li>● Discussed that Department of labor and Workforce Development needs to be part of several of the steps in the plan. An invitation has been extended and TDMHSAS will f/up</li> <li>● Suggestion to add web links to glossary terms as able</li> <li>● Governor's letter is still in process and will be added later this week or early next week.</li> </ul>	<p>plan implementation participation</p> <ul style="list-style-type: none"> <li>● TDMHSAS will make agreed upon revisions to the plan</li> </ul>
Plan Review – Implementation timeline	<ul style="list-style-type: none"> <li>● Acknowledgement of ambitious timeline – reasonings include needing to implement so quickly to meet initial goals of ending veterans and chronic homelessness by end of 2017; Currently have dedicated staff to help lead the process through the CABHI grant.</li> <li>● Concern was expressed that there needs to be</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>

	<p>a sustainability plan in case there isn't designated staff after 2017 to help lead the plan</p> <ul style="list-style-type: none"> <li>○ Discussed potential for the funding of a dedicated staff person to come from a combination of state agencies</li> <li>○ Discussed TDMHSAS' plans to either extend the current CABHI grant through a 'no cost extension' utilizing unused funds from the current CABHI grants or to apply for a future CABHI grant.</li> </ul>	
Plan Vote	<ul style="list-style-type: none"> <li>• The plan with agreed revisions as discussed in the meeting was approved by a unanimous vote.</li> </ul>	<ul style="list-style-type: none"> <li>• TDMHSAS will make revisions</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>• The plan will go to the graphics department at the state for visual polish and printing</li> <li>• Discussed implementation process <ul style="list-style-type: none"> <li>○ Each action step will be assigned to one of the workgroups who will track the progress of their assigned steps and report the progress to the Council each quarter</li> <li>○ For all of the action steps that have more than one lead agency, one of the lead agencies will be identified as an action step 'convener' to bring together the lead agencies and any other pertinent agencies required for the action step completion. The Convener will also report back to the Workgroup quarterly</li> <li>○ For action steps that are assigned to the CoCs, the process for identifying a 'convener' will be worked out during the first CoC learning community.</li> <li>○ Each state agency will identify which action steps they believe they should be assigned as a convener and send their suggestions to Abigail and Bob by June 3, 2016. Abigail and Bob will use their suggestions and fill in any gaps using best judgement which will then be sent out to the Council for review.</li> <li>○ Contact information for each agency/person involved in the different</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• TDMHSAS will send out contact information with convener and workgroup assignments</li> <li>• Each agency identified as a lead will go through the action steps to identify which ones they should convene. They will send the identified action steps to Abigail Dowell at <a href="mailto:Abigail.dowell@tn.gov">Abigail.dowell@tn.gov</a> and Bob Currie at <a href="mailto:bob.currie@tn.gov">bob.currie@tn.gov</a></li> </ul>

	<p>workgroups and Council will be sent out to the group as a whole to aid in the process of bringing lead agencies together and implementing the steps.</p> <ul style="list-style-type: none"><li>• Discussed the possibility of creating a website that can be utilized to provide the public with information regarding the plan and the implementation progress.</li><li>• An example website was provided by a member of the council: <a href="http://allhomekc.org/">http://allhomekc.org/</a></li></ul>	
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